

REGULAR COUNCIL MEETING SEPTEMBER 12, 2016 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at www.newrichmondwi.gov. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Montello, Volkert and Zajkowski.

The Pledge of Allegiance was recited.

Alderman Montello moved to adopt the agenda as presented, seconded by Alderman Zajkowski and carried.

Public Comment

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, August 8, 2016 and Special Council Meetings, August 29, 2016
2. Application for License to Serve from Timothy W. Anders, New Richmond; Anna M. Payson, New Richmond
3. Application for Temporary Class B Beer License from Knights of Columbus at 155 East Fourth Street for September 11, 18, 25, 30, October 2, 9, 16, 23, 28, 30, November 6, 13, 20, 25, 27, and December 4, 11, 18, 30, 2016
4. Application for Cigarette License from Valu Mart at 455 South Knowles Avenue
5. Application for a Run/Walk Permit from St. Mary's School for October 8, 2016 10:00 a.m. to Noon
6. Application for a Run/Walk Permit from New Richmond Youth Hockey Association for October 22, 2016 7:30 a.m. to 11:00 a.m.
7. Skate Park Donations from the following:
Twin Cities Orthopedics: \$500
New Richmond 8 Theater: \$1,000
Total Commitments: \$132,327.49
Total Received To Date: \$90,627.49
8. Payment of VO#59689 through VO#59807 totaling \$1,187,584.94 plus electronic fund transfers of \$2,069,182.23 for a grand total of \$3,483,613.44
General Fund \$2,325,672.89
Impact Fees Fund 97,728.59
Cemetery Fund 5,386.62
CDBG – Housing 340.56
Debt Service Fund 53,039.06

Capital Projects	614,258.85
Landfill Cleanup Fund	2,394.68
TIF District #6	67,056.34
Storm Water Utility	235,982.47
Park Land Trust Fund	75,037.26
Tax Agency Fund	6,716.12

Alderman Montello moved to approve the consent agenda as presented, seconded by Alderman Kittel and carried.

Department Reports

Administration –Mike Darrow stated that we welcomed the seniors into the basement this past week. They will be here Monday through Thursday from 8:00 a.m. to 2:00 p.m. We will still be able to use the area for community events including the DMV on the second Tuesday of every month. Mike thanked the City Council and Utility Commission members for participating in the budget tour on August 29, 2016. The next work session will be on September 28, 2016 when we will be digging deeper into the budget process. The Library master planning process is kicking off. Conditions for the transfer of the land from the school to the City include an approved master plan. The City Council, school board and Library board will begin this process with a joint meeting.

Community Development – Beth Thompson stated that ESR had a groundbreaking on August 26, 2016 and has since started on their building. Five Loaves had a ribbon cutting for their new location on Third Street last Thursday. ALDI, Jimmy John's and Taco Bell are moving quickly on their buildings. There is a new application available for looking up cemetery records. The IT staff converted over 100 years of paper records to an online, searchable application. Anyone looking to purchase a lot or has questions about the cemetery should contact Lori Brinkman in the Clerk's office.

Public Works – Jeremiah Wendt gave an update on street construction projects. North Shore Drive and East and West River Drive will not be paved for a few weeks yet. Paperjack Drive is finishing up and looks really nice. The Civic Center lot was sealcoated this past weekend. Sidewalk construction has begun. City Staff has been working on the Freedom Park access road. Jeremiah is working with Short Elliott Hendrickson on a contract for 2017 street projects. This will be brought to the work session on September 28, 2016.

Police – Craig Yehlik, Police Chief, stated that the citizen's academy started last Wednesday night with nine people. Bids will be back for the drug detective vehicle and will be presented at the work session on September 28, 2016. The church burglaries have been solved. The Police Department wants to remind everyone that burning of leaves and debris is not allowed in the City limits. Only clean campfire wood is allowed. Please use the compost site which is open from 8:00 a.m. to sunset seven days a week.

Fire – Jim VanderWyst, Fire Chief, stated that the firefighters are busy with lots of trainings. The department was invited to the Afton/Lakeland 9/11 celebration. The Fire department also received a SAFER grant in the amount of \$144,500 over three years to get new recruits up and running with training and gear. Jim thanked Noah for his work on this grant application. Alderman Ard congratulated both Jim and Noah for their work on this grant.

Airport - Mike Demulling explained that the Farm to Table project has started and the school has taken over six acres. Mike will be working 7 hours each week on clearing this property. Several new hangars are getting started. The Airport Commission has a tentative meeting on September 22, 2016. They are looking at annexing some property owned by the Airport, but located in the township. The airport hosted events for over 3,000 people during the summer.

POW/MIA Presentation

Wanda Vielleux and the VFW Auxiliary gave a presentation in honor of National POW/MIA Recognition Day which is observed on the third Friday in September. It honors those who were prisoners of war and those who are still missing in action. This day was established by an Act of Congress, by the passage of Section 1082 of the 1998 Defense Authorization Act. They also did the table presentation. A certificate was presented to Mayor Horne in recognition and appreciation for displaying the POW/MIA flag at the civic center and the library.

Croft Place Apartments

Jay Kellogg, Stephen Lavery, and Mike Roderer, from Croft Place Apartments were present to answer questions regarding their apartment building. The project has been open for nine months and several issues have not been resolved. When the project was presented to the Council and Plan Commission, it was explained differently than what the end result was. This has caused some questions and concerns. There was discussion regarding the rent structure as well. The representatives from Croft Place Apartments would like to work together with the City to resolve any issues and move forward. Mike Darrow suggested using a development agreement. Staff will work with Nick Vivian to draft this document and bring it back to the Council at the work session on September 28, 2016 with formal approval on October 10, 2016. Alderman Montello moved to direct staff to prepare a development agreement, seconded by Alderman Ard and carried.

Swearing in of Officer Bradley Thompson

Mayor Horne administered the official Police Officer's Oath to Bradley Thompson.

Downtown Public Art

Beth Thompson explained that a local artist approached the City and asked about public art. He graduated from New Richmond High School and then from the University of River Falls. The Utility Commission recently approved having the traffic signal box on the corner of Fourth Street and Knowles Avenue painted. We would like to have him paint two benches this year at a cost of \$1,100 and the paint would last 15 to 20 years. Noah Wiedenfeld is also applying for a grant to help with the cost to paint additional benches in the future. We have \$850 from WPPI that could be put towards this project and the rest could come from the marketing budget. Alderman Ard moved to approve painting two benches downtown with the money to come from the WPPI funds and marketing budget and have staff approve the final design, seconded by Alderman Zajkowski and carried.

Resolution #091601 Designating Public Depository

Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION#091601

RESOLUTION DESIGNATING PUBLIC DEPOSITORY FOR MISCELLANEOUS
ACCOUNTS AND AUTHORIZING WITHDRAWAL OF CITY MONEYS

(a complete copy is on file in the Clerk's office)

Motion was seconded by Alderman Kittel and carried.

Resolution #091602 – Designation of Depository #2

Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #091602

RESOLUTION DESIGNATING DEPOSITORY AND AUTHORIZING WITHDRAWAL OF
COUNTY, CITY, VILLAGE, TOWN OR SCHOOL DISTRICT MONEYS

(a complete copy is on file in the Clerk's office)

Motion was seconded by Alderman Ard and carried.

Resolution #091603 – 10th Annual Regional Caregiver Conference

Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION 091603

10TH ANNUNAL REGIONAL CAREGIVER CONFERENCE

WHEREAS, the City of New Richmond wants to support its families and residents in their lives;
WHEREAS, as the U.S. population ages, increasing numbers of individuals are living with chronic conditions that inhibit them from handling daily activities;
WHEREAS, caregiving can include assisting with personal care, physical help, emotional and social support, behavioral and communication difficulties;
WHEREAS, informal (unpaid) caregiving by family members and friends is the primary source of long-term eldercare in the United States.
WHEREAS, close to 45 million Americans provide 38 billion hours of informal (unpaid) care each year to family members and friends
WHEREAS, caregiving takes place in the community and in care facilities and can be carried out from a distance;
WHEREAS, caregiving is the assumption of responsibility for providing care along with the concern, worry and emotional involvement this entails;
WHEREAS, the Regional Caregivers Conference Committee, made up of representatives from public and private care facilities, Western Wisconsin Aging and Disabilities Resource Centers, Wisconsin Indianhead Technical College, as well as private citizens, provides education and support to family and professional caregivers;
WHEREAS, the 10th Annual Regional Caregiver Conference will take place on September 30, 2016;
THEREFORE BE IT RESOLVED that the City of New Richmond does hereby proclaim support for caregivers and commends the Regional Caregivers Conference Committee
BY PROCLAIMING that September 30, 2016 as Caregivers Day in the City of New Richmond
Motion was seconded by Alderman Kittel and carried.

Plan Commission Recommendations

The Plan Commission recommended approval of a Certified Survey Map for Dorset Lane to provide for right-of-way required for the extension of Dorset Lane as presented. Alderman Montello moved to approve this Certified Survey Map, seconded by Alderman Ard and carried.

The Plan Commission recommended approval of a Certified Survey Map from Federal Foam to provide for subdivision and dedication of public right-of-way on the condition that the developer submit a cross parking easement to be recorded with lots 2 and 3 establishing a joint parking arrangement for the number of off-street parking stalls required by the Zoning Ordinance. There was discussion regarding possible pedestrian conflicts when the parking lot develops. The City could place some type of barrier along the street to help with this. When the street is reconstructed, it will be built further to the West to address building setbacks. Alderman Montello moved to approve the CSM with the condition as presented, seconded by Alderman Ard and carried.

The Plan Commission recommended approving the application for annexation from Jeff Moberg. Beth Thompson explained that the annexation complies with our comprehensive plan. The zoning requested is Z3 Multi-Use/Corridor District, which is consistent with the area around it. Alderman Ard moved to suspend the rules and adopt Ordinance #486 annexing this property, seconded by Alderman Zajkowski and carried.

The Plan Commission recommended approving a Certified Survey Map from the City of New Richmond for East Fourth Street. Jeremiah Wendt explained that the Hockey Association would like to place an accessory building on the property and would not be able to with the street as it is. The plan is to vacate this portion of East Fourth Street. Discussion followed. Alderman Montello moved to approve the Certified Survey Map with the condition that the CSM identify drainage and utility easements at the perimeter of the lot as required by Section 117.41.C.1 and over any in-place utilities within the existing East Fourth Street right-of-way to be vacated, subject to review and approval of the Public Works Director, seconded by Alderman Ard and carried.

The Plan Commission recommended proceeding with the vacation of a portion of East Fourth Street from Sports Center Road to Oak Avenue. The process for vacating a street is as follows:

- 1) Recommendation from the Plan Commission
- 2) Council approval of a preliminary resolution
- 3) A Class III publication in the news paper
- 4) Notification of neighbors
- 5) A public hearing at a Council meeting
- 6) Council approval of a final resolution.

Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION#091604
PRELIMINARY RESOLUTION FOR
VACATING A PORTION OF EAST FOURTH STREET

WHEREAS, pursuant to Section 66.1003 of Wisconsin Statutes, the Plan Commission has received a request to vacate and discontinue a portion of East Fourth Street described below:

A parcel of land located in part of the fractional NW1/4 of Section 2, T30N, R18W, City of New Richmond, St. Croix County, Wisconsin; being Fourth Street and part of the public right-of-way lying between the south 16 feet of Outlot 100 and Outlot 102 of the Outlot Map of the City of New Richmond; described as follows:

Commencing at the W1/4 Corner of said Section 2; thence S89°48'33"E, along the east - west 1/4 line, 1909.65 feet; thence N00°31'32"E 1697.79 feet to the NE Corner of Outlot 91 of the Outlot Map of the City of New Richmond; thence S00°31'32"W, along the west right-of-way line of Oak Avenue, 151.83 feet to the SE Corner of Outlot 90 of said Outlot Map, being the point of beginning; thence continuing S00°31'32"W, along said west line, 50.00 feet to the north line of Outlot 101 of said Outlot Map; thence S89°59'54"W, along said north line, 457.56 feet to the east line of Lot 1 of Certified Survey Map recorded in Volume 25, Page 5841, Document Number 952479; thence N00°34'21"W, along said east line, 66.00 feet to the westerly extension of the north line of a parcel of land recorded in Volume 515, Page 535, Document Number 323848; thence N89°59'54"E, along said westerly extension, 33.14 feet to the west line of said parcel; thence S00°12'06"W, along said west line, 16.00 feet to the south line of said parcel; thence N89°59'54"E, along said south line and the south line of a parcel of land recorded in Volume 515, Page 534, Document Number 323847, 425.60 feet to the point of beginning. Described parcel contains 0.54 acres (23,431 Sq. Ft.).

WHEREAS, the City of New Richmond supports the vacation of this portion of East Fourth Street as it serves no public purpose and will allow for development of abutting property in accordance with the Comprehensive Plan; and

WHEREAS the Plan Commission is recommending the Common Council call for a Public Hearing to consider the proposed vacation; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council shall call and hold such hearing at the Council Meeting on November 14, 2016, at 7:00 p.m. to vacate and discontinue the drainage and utility easement described above and depicted on attachment A; and

The City Clerk is instructed to publish a notice stating when and where this resolution will be acted upon and stating that drainage and utility easement to be vacated, and cause all the necessary notices be delivered to all the abutting land owners and those residing within 2,650 feet from the ends.

Motion was seconded by Alderman Ard and carried.

Resolution #091605 Requesting Application for Exemption from County Library

Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #091605
REQUESTING APPLICATION FOR EXEMPTION
FROM COUNTY LIBRARY TAX

WHEREAS, pursuant to the authority granted under Wisconsin Statutes Section 43.64(1), the County Board for St. Croix County, levies a county library tax for public library service to its inhabitants; and

WHEREAS, Wisconsin Statutes Section 43.64(2) provides that any city, town or village or school district in a county levying a tax for public library service under Sub (1) shall, upon written application to the county board of the county, be exempted from the county tax levy, if:

the city, town, village or school district making the application levies a tax for public library service and appropriates and expends for a library fund during the year which the county tax levy is made a sum at least equal to an amount calculated as determined in Wis. Stat. 43.64(2)(b)

NOW THEREFORE, BE IT RESOLVED that the City of New Richmond, Wisconsin hereby certifies that it will appropriate and expend an amount equal to or greater than the amount calculated under Wis. Stats. 43.64 (2)(b) for this year's library operations at the Friday Memorial Library and therefore makes this written application to the St. Croix County Board that the Board determine that the City of New Richmond is exempt from the payment of any county library tax in 2017, as provided in Wisconsin Statutes Section 43.64(2) of the Wisconsin Statutes.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded by the City of New Richmond Clerk to the Library Director of the Friday Memorial Library and to the County Clerk of St. Croix County.

Motion was seconded by Alderman Ard and carried.

Resolution #091606 – Urban Forestry Grant

Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION #091606

URBAN FORESTRY GRANT AUTHORIZING RESOLUTION

WHEREAS, the applicant, City of New Richmond, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, City of New Richmond, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Director of Public Works, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Motion was seconded by Alderman Jackson and carried.

Police K-9 Unit

Veronica Koehler, Lieutenant, gave a presentation on the importance of considering a K-9 unit. A K-9 could help with building searches and clearing, drug detection, suspect apprehension, missing persons, article searches, public relations and school safety. Using a K-9 can increase officer safety, it's a time saver for officers, they have a keen sense of smell, they apprehend suspects faster and safer, and they can locate missing/vulnerable citizens quicker. St. Croix County Sheriff Deputy, Josh Stenseth, answered several questions regarding their K-9 program. Josh has been a handler for many years and is passionate about the help a K-9 gives officers. The New Richmond Police Department would like to add a K-9 unit without any tax dollars. Several businesses have expressed interest in helping with this program. The following is an initial estimate of the costs associated with the program:

Squad Car	\$25,000
Dog	8,500
Equipment/Training	4,500
Squad Insert	3,000
Hot/Pop System	1,400
Insurance	TBD
Kennel/Insulated House	TBD

Considerable discussion followed. Depending how the fund raising goes, most likely we would not get a K-9 unit up and running until 2018. If fund raising goes quickly, then it could happen sooner. Alderman Montello moved to approve the request to proceed with fund raising for a K-9 unit and report back to the council on an as needed basis, seconded by Alderman Ard and carried.

Mayor's Youth Advisory Committee

Noah Wiedenfeld explained this program. This committee would be for New Richmond residents from age 14 to 18 years old. There would be no limit to the number of students who could participate. It would be a hands-on, engaging, and educational experience. There would be monthly activities scheduled, as well as providing feedback as requested to the City Council. Noah would be in overseeing this committee. Alderman Montello moved to approve this committee, seconded by Alderman Ard and carried.

Work Session on September 28, 2016 at 5:00 p.m.

Communications and Miscellaneous

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) to discuss TIF #6 Development, seconded by Alderman Zajkowski and carried.

Open Session

No action was taken.

Alderman Zajkowski moved to adjourn the meeting, seconded by Alderman Ard and carried.

Meeting adjourned at 10:18 p.m.

Tanya Batchelor
City Clerk